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सैनिक स्कूल कपूरथला (पंजाब)
Sainik School, Kapurthala
Punjab

No. SSKP/790/Tender/2024-25 (i)

03 Apr 2024

ई-प्रकाशन निविदा सूचना: सैनिक स्कूल कपूरथला (पंजाब) - 144601 के लिए प्रत्येक विस्तार योग्य नीचे उल्लिखित अवधि के लिए राज्य की आपात स्थिति और अन्य आपात स्थिति के मामले में एक वर्ष

E-PUBLISHING TENDER NOTICE: FOR SAINIK SCHOOL KAPURTHALA (PUNJAB) - 144601 FOR THE PERIOD MENTIONED BELOW EACH EXTENDABLE UPTO ONE YEAR IN CASE OF STATE EMERGENCY AND OTHER EMERGENCY

1. Bids are invited from bidders (registered firm (s) / contractor (s)) on behalf of Principal Sainik School Kapurthala for the supply of following items:-

S No.	Description of items	Detailed item & Specification	Period of Tender
(a)	Sports Items and Trophies	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025
(b)	Electrical Items	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025
(c)	Hardware items	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025
(d)	Painting Material	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025
(e)	Sanitation Material	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025
(f)	Band Eqpt and accessories	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025
(g)	Readymade Uniform	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025
(h)	Lifting of Waste Food from Cadets Mess	As per RFP and Fin Bid Forms	01 Aug 2024 to 31 Mar 2025
(j)	Lease of Agriculture Land and Orchard	As per RFP and Fin Bid Forms	09 Jul 2024 to For the duration of 02 Years
(k)	AMC of Computer and CCTV Cameras	As per RFP and Fin Bid Forms	01 Apr 2024 to 31 Mar 2025

2. The tender reference number of the subject tender is SSKP/790/2024-25/Tender/QM. The firms registered with CPP portal may download the tender documents if so desired, from the <https://eprocure.gov.in> Or www.sskapurthala.com. The dates with respect to the Tender reference No SSKP/790/2024-25/Tender/QM are as under :-

Ser No	Details	Date	Time
(a)	Published Date	04 Apr 2024	1200 hr
(b)	Bid document download	04 Apr 2024	1200 hr
(c)	Clarification Start date	04 Apr 2024	1200 hr
(d)	Bid submission start	04 Apr 2024	1200 hr
(e)	Clarification end date	19 Apr 2024	1100 hr
(f)	Bid submission end	19 Apr 2024	1100 hr
(g)	Bid opening start	19 Apr 2024	1530 hr
(h)	Commercial Bid Opening Start	22 Apr 2024	1500 hr

Ser No	Details	Date	Time
For Ser 1 (j)			
(a)	Published Date	04 Apr 2024	1200 hr
(b)	Bid document download	04 Apr 2024	1200 hr
(c)	Clarification Start date	04 Apr 2024	1200 hr
(d)	Bid submission start	04 Apr 2024	1200 hr
(e)	Clarification end date	04 Apr 2024	1100 hr
(f)	Bid submission end	19 Apr 2024	1100 hr
(g)	Bid opening start	19 Apr 2024	1500 hr

3. Intending Bidders may kindly note:-

(a) Bidders are required to spell out the rates inclusive of GST, Customs duty, Excise Duty, Sales Tax, in unambiguous terms, otherwise their offers will be loaded with the maximum rates of duties and taxes for the purpose of comparison of prices.

(b) The RFP is being issued with no financial commitment and purchaser reserves the right to change or vary any part thereof at any stage. Purchaser also reserves the right to withdraw the RFP if be so necessary at any stage.

4. Manually submitted documents will be opened and scrutinized by a School Board of Officers. If any discrepancy or omission in documents submitted by the firms will be found, the tender of such firm will be rejected by the Board of Officers.

5. General conditions of the supplies will be as under:-

(a) Your rates will be inclusive of transportation, accommodation, rent, taxes if any and other incidental charges for delivery of the same at Supply Point Sainik School Kapurthala (Punjab)- 144601.

(b) The rates will remain valid for the entire contract period as mentioned in para 1 (a to n and p), (extendable upto one year in case of state emergency), whereas the purchase of the items will be made during the period in question on day to day basis / as per demand.

(c) You will obtain / receive personally the demand in writing from Adm Officer, Sainik School Kapurthala or his representative.

(d) Supplies must confirm to as per the FSSAI (Food Safety and Standards Authority of India). Acceptance of stocks is subject to passing of the stocks by the Stores checking committee / LPC after due analysis.

(e) Principal Sainik School Kapurthala reserves the right to place demands on the successful tenderer for only the actual quantities required. No claim for compensation will be entertained in the quantities which are over / under or incase the demand is not placed at all. Delivery period for supply of item would be from the placement of supply order. Maximum duration of delivery period will be intimated by the supply order or period / work completion for the said tender would be within the given period of time as per the contract agreement. Please note that contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer.

- (f) The Principal Sainik School Kapurthala reserves to her self/himself the right of any amendment, cancellation and changes to the tender notice in whole or in part without assigning any reason or any prior information and to discontinue taking the supplies from you any day without notice to you and you will have no right to claim any compensation on this account.
- (g) In case you fail to produce the demanded items at given time and date, your firm will be debarred from participating in tender activity for Local Purchase in future.
- (h) Items will be inspected by the Principal Sainik School Kapurthala or her/his representative before acceptance.
- (j) All items rejected at the time of inspection before acceptance will be shifted by you immediately.
- (k) Payment through RTGS / Cheque will be made. Payment shall be made on completion of the complete order as required / specified after inspection and acceptance of the stores by the BOO. The Goods to be supplied **F.O.R. at Sainik School, Kapurthala.** Submission of the duly pre-receipted and stamped bill in the prescribed form is mandatory for the payment of Bills.
- (l) The Supplier shall not be entitled for any additional payment during the tenure of this contract due to subsequent increase in cost of materials, transportation costs, labour charges etc.
- (m) Decision of the Principal Sainik School Kapurthala in all the matters will be final and binding on you.
- (n) Keeping in mind current threat perception, security alerts, pandemic situation in country due to COVID-19, contractors to abide by rules and regulations of State Govt and ensure COVID-19 appropriate behavior of their representatives with Supply Point Staff and behave in a professional and of highest standards, failing which necessary action will be initiated against defaulters as per order of Principal Sainik School Kapurthala.
- (p) In preview of spread of COVID-19, all contractors / representatives to abide by the under mentioned hygiene and sanitation guidelines:-
- (i) Person suffering from any symptoms of headache, fever, cough or cold will not enter the premises of Sainik School Kapurthala.
 - (ii) All contractors / representatives to wear mask and gloves.
 - (iii) Checking of temperature and cleaning of hands will be carried out at the gate and your staff will fully adhere to all directions passed by the school authorities.
 - (iv) Adequate distance to be maintained between individuals to avoid spread of COVID-19.

6. The firm / supplier is responsible to maintain hygiene and sanitation at receiving point, Sainik School Kapurthala during the tender accepted period and during tendering of items to be Supplied to Sainik School Kapurthala reps.
7. It has been decided that composite tenders shall be called for items where the combined estimated cost of different items will be put to tender. Composite Tenders can also be called for items where the combined estimated cost put to tender is lowest one (L-1). Final decision of authority to approve the tender rests with the Principal Sainik School Kapurthala.
8. The supplier / firm, will strictly adhere the instructions on the subject.
9. Tenderer is to give his PAN and bank details in Tender form.

Sd/XXXXXXXXXX
प्रशासनिक अधिकारी
Adm Officer
प्रधानाचार्यके लिए
For Principal

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INVITATION OF BIDS FOR ANNUAL TENDER FOR THE YEAR 2024-25
SAINIK SCHOOL KAPURTHALA

GENERAL REQUEST FOR PROPOSAL (RFP)

1. For and on behalf of The Principal Sainik School Kapurthala, the bids are invited from bidders for supply of items as per advertisement published on **04 Apr 2024**. Tender document may be downloaded from the website of <https://eprocure.gov.in> Or www.sskapurthala.com. Bids in sealed cover are invited for supply of items listed in Part II of this RFP. Please super scribe the above mentioned title, and date of opening of the Bids on the sealed cover to avoid the Bid being declared invalid. **Vendors desirous of quoting their rates should attach a demand draft of Rs 500 in favour of Principal, Sainik School Kapurthala-144601, and Payable at Kapurthala towards the cost of incidental expenses.**
2. The address and contact numbers for sending Bids or seeking clarification regarding this RFP are given below:-
 - (a) **Bids/queries to be address to.** The Principal Sainik School Kapurthala Punjab- 144601.
 - (b) **Postal Address for sending the Bids.** The Principal, Sainik School Kapurthala, Punjab-144601
 - (c) **Name/Designation of the contact personnel.** Mr Pardeep Kumar, Offg QM, Sainik School Kapurthala, Punjab-144601.
 - (d) **Telephone numbers of the contact personnel.** 01822-232283 / 01822-230184
 - (e) **E-mail IDs of contact personnel.** *sskapurthala@yahoo.com*
 - (f) **Fax Number.** 01822-232283
3. This RFP is divided into Five Parts as follows:-
 - (a) **Part I.** Contains General Information and Instructions for the Bidders about the RFP such as the time, place of submission and opening of tenders, Validity period of tenders, etc.
 - (b) **Part II.** Contains essential details of the items/services required, such as the Schedule of Requirements (SOR), Technical Specifications, and Construction Period etc.
 - (c) **Part III.** Contains Standard Conditions of RFP, Which will form part of the Contract with the successful Bidder.
 - (d) **Part IV.** Contains Special Conditions applicable to this RFP and which will also form part of the contract with the successful Bidder.
 - (e) **Part V.** Evaluation Criteria & Price Bid Issues.
4. This RFP is being issued with no financial commitment and Buyer reserves the right to change or vary any part there of at any stage. Buyer also reserves the right to with draw the RFP should it be not necessary at any stage.
5. **All pages of this complete RFP have to be signed and attached with the bid.**
6. All Legal jurisdictions will be at Court Kapurthala only.

(Signature of the Tenderer(s) with office seal if any)

7. I/We am/are in possession of a complete set of RFP issued by you, and have understood, and agree to abide by the above instructions as well as those contained in the contract forms. The attached RFP forms duly completed and signed are submitted herewith.

_____ 2024

(Signature of the Tenderer(s)
with office seal if any)

SAINIK SCHOOL KAPURTHALA

INVITATION OF BIDS FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (AMC) FOR COMPUTER HARDWARE AND PERIPHERALS INCLUDING NETWORKING AND CCTV CAMERAS FOR THE FINANCIAL YEAR 2024-25

GENERAL REQUEST FOR PROPOSAL (RFP)

INSTRUCTIONS TO THE BIDDERS

All prospective Vendors

Sub: Comprehensive Annual Maintenance Contract (AMC) For Computer Hardware And Peripherals Including Networking and CCTV Cameras for the financial year 2024-25 — regarding.

1. Vendors (Agencies/Firms/Individuals, etc.) who have sufficient expertise in the field of maintenance of computer hardware and peripherals, including networking, CCTV, installations and those who fulfill all the terms & conditions governing the tender notice, are invited to participate in a two-bid system i.e. Technical/Pre-qualification and Financial for Comprehensive Annual Maintenance Contract for IT equipment and CCTV Cameras belonging to the Sainik School Kapurthala, Punjab (the Purchaser) for a period of one (01) year from the date of awarding the contract.
2. Pre Bid meeting is mandatory for contractors to visit the place of installation of these computers/peripherals and CCTV Cameras, inspect & acquaint with local condition before quoting their rates.
3. Bidders are requested to follow the instructions/guidelines while participating in the tender process.
4. Just by quoting the lowest rate does not entitle the agency for the award of AMC. The decision of Principal Sainik School Kapurthala will be final and binding in respect of awarding the AMC.
5. **Bid Security Money**: Successful Bidders is required to submit Performance Security of an amount of Rs15,000/- (Rupees Thirty Thousand only) as Security Money in the form of Demand Draft (DD) from any of the Nationalized /Commercial Banks drawn in favour of "Principal Sainik School Kapurthala payable at Kapurthala".
6. Bidders are required to submit an amount of 10,000/- (Rupees Ten Thousand only) as EMD in the form of Demand Draft (DD) from any of the Nationalised/Commercial Banks drawn in favour of "Principal Sainik School Kapurthala payable at Kapurthala".
7. Vendors registered with Ministry of Micro Small and Medium Enterprise (MSME)/National Small Scale Industries Corporation (NSIC) are only exempted from payment of EMD. (Important: A copy of the valid registration certificate should be submitted along with the technical bid in support of claim.)
8. Bid submitted without EMD will be summarily rejected citing as "non-responsive".
9. EMD of the unsuccessful bidders will be released as early as possible after finalization of the tender process.

(Signature of the Tenderer(s) with office seal if any)

10. The Purchaser reserves the right to cancel the process of tender at any point of time without assigning any further reason thereof.
11. Intended vendors may quote the rates as per enclosed proforma (Appx -A).
12. Vendors are requested to please go through the tender notice before participating in the tender process.
13. **Manner of depositing the Bids:** Sealed Bids should be either dropped in the Tender Box marked as

“TENDERBOXAT SAINIK SCHOOL KAPURTHALA”

Or send by **speed post/registered post** at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery/non-receipt of Bid documents. Bids sent by Post, FAX or e-mail will not be considered. The bids will be submitted manually in the following manner: -

- (a) **Folder 1** will contain the Technical Bids which consists of the following documents:
- (i) EMD – Please refer Para 8 of RFP
 - (ii) Tender form Fee Rs 500/- for each Tender will be attached if downloaded from the School website or CPPP.
 - (iii) Attested copy of GST registration, Pan card and Aadhaar Card.
 - (iv) Income tax return certificate of last three Assessment years.
 - (v) A copy of current GST return.
 - (vi) A copy of CA Audit report includes assessment report, if audit is not applicable then a copy of self-attached assessment report.
 - (vii) E-Stamp Paper for non-black listing / no legal litigations (Format for the same is attached as **APPENDIX ‘A’** to this RFP).
 - (viii) Self-attested along with stamp at all pages of submitted document is mandatory.
 - (ix) Tender Conditions Acceptance Certificate (Format for the same is attached as **APPENDIX ‘B’** to this RFP).
- (b) **Folder 2** will contain commercial bid only.

14. **Time and date for opening of Bids :-** Mentioned in the tender advertisement. (If due to any exigency, the due date for opening of Bids is declared as closed holiday, the Bids will be opened on next working day at the same time or any other day/time, as intimated by the buyer).

(Signature of the Tenderer(s) with office seal if any)

SCOPE OF WORK FOR ANNUAL MAINTENANCE CONTRACT (AMC) FOR COMPUTER HARDWARE AND PERIPHERALS INCLUDING NETWORKING:-

15. The scope of work covers comprehensive maintenance of PC, Laptops, Servers, Projectors, all types of Printers, Scanners, CD/DVD writers and UPS etc. (all spare including UPS batteries/Computer and Printer parts except cartridge).
16. The scope of work also includes maintenance of software procured by this office/in-built into the system and installed in computers and peripherals.
17. The Vendor shall also be responsible for deployment of necessary staff for cleaning of all hardware's using suitable cleaning material and equipment.
18. The Vendor shall maintain the equipment as per manufacturer's guidelines and shall use genuine components/spare parts for replacement.
19. The Vendor must provide necessary support for maintaining VIRUS free computer environment.
20. The Vendor must be specialized in network (LAN, WAN etc.)troubleshooting.
21. Any reported fault would be rectified by the service engineer within 24 hrs of the complain. As far as possible, the repairs would be carried out on site itself. However, in case the equipment is taken to workshop, the Vendor would provide a standby for the same.

DETAILED SCOPE OF WORK FOR ANNUAL MAINTENANCE OF CCTV CAMERA AND LAN NETWORKING :-

22. The scope of work covers comprehensive maintenance of CCTV Cameras, all type of switches and LAN network of the Sainik School Kapurthala, Punjab - 144601.
23. The responsibility areas of the Contractor will inter alia be as under:-
 - (a) All the products installed like CP plus fixed cameras, DVR's, Power Supply, accessories, cables, routers / switches etc related to CCTV systems shall be maintained by the contractor with periodic maintenance i.e. Fourtimes in every month during the contract period to ensure its proper functioning of the CCTV Surveillance System.
 - (b) All the items which are mentioned in the rate schedule shall be covered under the Non Comprehensive AMC for 1 year.
 - (c) In case of any technical snag it should be attended within 24 hours.
 - (d) Attending to break down call on urgent basis.
 - (e) A quarterly maintenance chart should be maintained and get it signed from concerned authority.
 - (d) Free replacement shall be provided in case of any defect/fault/failures in any passive component like Connectors, Power Connectors, Cables and Lenses.

(Signature of the Tenderer(s) with office seal if any)

(e) The vendor at any of point of time will be held responsible for ensuring the functioning of the CCTV Cameras.

(f) The vendor must be specialized in CCTV Camera networking (LAN, WAN etc.), Trouble shooting and having a well-trained supporting staff. At the time of opening of Financial Bid, the vendor may be asked to produce the details of available manpower and their qualification. This criteria would be considered by the authorities at the time of award of contract.

(h) In case of any defect due to force majeure conditions needing replacement of spares, the spared shall be arranged by contractor with prior approval on approved rates and shall be claimed separately by submitting proper supporting.

(j) Connectors, Power Connectors, Cables, Lenses, Hard Disk, DVR and Camera replacement is not covered under AMC, it will be replaced as per actual cost or approved rates.

24. The number of items to be covered under AMC and coverage period of each items, has detailed in Annexure I of **Appendix - D**.

25. **Maintenance of Log Book**: A log book shall be maintained in which the contract or shall record all the complaints made. He shall attend all the complaints received in following manner:-

(a) Minor faults immediately.

(b) Major faults within 3-4 hours by replacement method, with the available spares.

(c) Major faults within 24 hours, except for the Laser Printers, which are to be got serviced from authorized service centers of manufactures.

(d) The Vendor shall be responsible for taking backup data and programme available on PCs before attending the fault and shall be also responsible for reloading the same. The backup copies are to be returned to the users, under acknowledgement.

(e) If the equipment is required to be transported to the Vendor's/mmanufacturer's service centre/workshop for repairs, the same shall be undertaken at the risk, cost and transportation of the Vendor under proper School Gate Pass.

(f) The replacement of components shall be as per manufactures(OEM) instructions.

(g) Repair and servicing of equipment can be carried out at site or at the Vendor's workshop after attending the complaint by replacement method and the same shall be done within 02 days of the receipt of complaints.

(h) The scope of software maintenance covers Maintenance of all software already installed in the personal computers and peripherals and the software to be installed at later stage.

(j) The rate quoted should also cover the maintenance of operating system, software installation and installation of patches, data recovery and pre-emptive action against virus spread, detection/removal of virus. Configuration of internet, configuration of applications (client/server), and client applications, connection of computers to projector for presentation, setting-up of video conference equipments, Proper functioning of Routers/switches of LAN etc.

(Signature of the Tenderer(s) with office seal if any)

PREVENTIVE TERMS AND CONDITIONS

26. The Vendor shall carry out preventive maintenance regularly and shall plan, as per schedule of quantities, such that maintenance is carried out in each equipment **at least twice in three months.**

27. The schedule of preventive maintenance shall be as follows:-

- (a) Cleaning of all equipment using dry vacuum air, brush soft muslin clothes.
 - (b) Running of test programme to ensure quality print/data reliability.
 - (c) Checking of power supply source for proper grounding and safety of equipment.
 - (d) Ensuring that the covers, screws, switches etc. are firmly fastened in respect of each machine.
 - (e) Shifting of equipment as and when required.
 - (f) Running of diagnostic software for system performance.
- (a) Minimum 10 Key Boards, Mouse, 5 SMPS power supply, 02 Switches, 02 Routers, 01 roll of cable cat 5 etc. of reputed manufacturer, should be kept in the custody of Sainik School Kapurthala for replacement purpose as and when required to avoid the delay in work.

28. It shall be the responsibility of the vendor to make all the computers and peripherals and CCTV Cameras work satisfactorily throughout the contract period and to hand over the systems in working condition to the Office of the Principal Sainik School Kapurthala after expiry of the contract.

PRE-QUALIFICATION CRITERIA

29. The Vendor (Company/Firm/Bidder etc.) should be based in Punjab or have a branch office in Kapurthala for offering seamless service (valid proof to be enclosed).

30. The Annual Turnover of last three years should be 10 Lacs (valid proof to be enclosed).

31. The intending vendors must have minimum three years' experience in undertaking AMC of computers/peripherals and CCTV Camera with at least two Govt reputed Organizations.

32. The Vendor quoting the rates should be registered with the Sales Tax/ Service Tax/ GST authorities. (Copy to be enclosed.)

33. Vendors registered with Ministry of Micro Small and Medium Enterprise (MSME)/National Small Scale Industries Corporation (NSIC) are only exempted from payment of EMD. (Important: A copy of the valid registration certificate should be submitted along with the technical bid in support of claim.)

34. Bid submitted without Bid-security will be summarily rejected citing as non-responsive.

(Signature of the Tenderer(s) with office seal if any)

SPECIAL TERMS & CONDITIONS (STC)

35. **Jurisdiction of courts in case of dispute:** These terms and conditions/contract are governed by laws of India for the time being in force. Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been at the place from which the acceptance of tenders have been received i.e. Kapurthala. Courts of Kapurthala shall alone have jurisdiction to decide any dispute arising out of or in respect of these terms and conditions/ contract.
36. The successful Vendor of the Tender shall be required to execute one "Agreement for Annual Maintenance Contract for Computer System and Peripherals" with the Competent Authority of this office. The notice shall form a part of contract document.
37. Vendor will not sub-contract or permit anyone other than the company personnel to perform any of the work services or other performance required under this Service Level Agreement (SLA) without the prior written consent of the Competent Authority of this office.
38. At the end of the AMC contract period, both the Purchaser and the Vendor shall certify separately that the Computer systems/Electronic Devices are in satisfactory working condition and that no faults or complaints is pending.
39. **Access to Books of Accounts.** Incase it is found to the satisfaction of the Buyer that the Supplier has engaged an Agent or paid commission or influenced any person to obtain the contract as described in clauses relating to Agents/Agency Commission and penalty for use of undue influence, the Supplier, on a specific request of the Buyer, shall provide necessary information /inspection of the relevant financial documents/information.
40. **Non-disclosure of Contract documents.** Except with the written consent of the Supplier, other party shall not disclose the contractor any provision, specification, plan, design, pattern, sample or information there of to any third party.
41. **Liquidated Damages.** In the event of the Supplier's failure to submit the Bonds, Guarantees and Documents, supply the stores/goods and conduct trials, etc as specified in this contract, the Buyer may, at his discretion, with hold any payment until the completion of the contract. The BUYER may also deduct from the SUPPLIER as agreed, liquidated damages to the sum of 0.5% of the contract price of the delayed/undelivered stores mentioned above for every week of delay or part of a week, subject to the maximum value of the Liquidated Damages being not higher than 10% of the value of delayed stores.
42. **FORCE MAJEURE:-** If at any time during the continuance of this contract the performance in whole or in part by either party of any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, civil commotion, sabotage, fire, floods, explosions, epidemics, quarantine restriction, or acts of God (herein after referred to as eventualities") and provided notice of the happenings of any such eventuality (duly certified by International Chamber of Commerce in case of foreign parties) is given by either party to other within 21 days from the date of occurrence thereof, neither party shall by reasons of such eventuality be entitled to terminate this Contract nor shall either party have any claim for damages against the other in respect of such nonperformance or delay in performance.

(Signature of the Tenderer(s) with office seal if any)

43. Deliveries under this Contract shall be resumed as soon as practicable after such eventuality has come to an end or ceased to exist and the decision of the Purchaser as to whether the deliveries have so resumed or not shall be final and conclusive. Provided further that if the performance in whole or in part of any obligations under this Contract is prevented or delayed by reasons of any such event for a period exceeding 60 days either party may at its option to terminate the Contract.

44. Provided also that the Contract, if terminated under this clause, the Purchaser shall be at liberty to take over from the Contractor at a price to be fixed by the Purchaser which shall be final, all unused, undamaged and acceptable material, bought out components and stores in course of manufacture in the possession of the Contractor at the time of such termination or such portion thereof as Purchaser may deem fit except such material, bought out components and stores as the Contractor may, with the concurrence of the Purchaser, elect to retain. 16.

45. All supplies will be subject to the approval by the Principal, Sainik School Kapurthala or by a representative appointed by him before they are finally accepted/ or any payment made. Supply will be delivered at School premises at the cost of contractor and when needed and where applicable will be compared with the brand/sample already obtained and inspected. Damaged or inferior items will have to be replaced by the contractor at his cost.

46. **Termination of Contract.** The Buyer shall have the right to terminate this Contract in part or in full in any of the following cases:-

- (a) The delivery is delayed for causes not attributable to Force Majeure for more than (01 months) after the scheduled date.
- (b) The Supplier is declared bankrupt or becomes insolvent.
- (c) The construction work is delayed due to causes of Force Majeure by more than (01 months) provided Force Majeure clause is included in contract.
- (d) The Buyer has noticed that the Supplier has utilized the services of any Indian / Foreign agent in getting this contract and paid any commission to such individual / company etc.
- (e) As per decision of the Principal.

PENALTIES

47. If the Vendor does not attend to the complaint within 4 hours from the time of logging the complaint, a penalty @ 3% of the value of AMC charges of the equipment, not available for use, shall be levied.

48. Penalty shall be levied @ 5% of the value of AMC charges for that equipment for each subsequent day after 48 hours from the date and time of registering the complaint.

PAYMENT TERMS

49. No advance payment will be made in any case.

50. Payment shall be made pro-rata on quarterly basis at the end of each quarter on satisfactory rendering of services during the covering period.

(Signature of the Tenderer(s) with office seal if any)

51. The Net amount will be paid after deduction of TDS as applicable from time to time.
52. Payment for any inclusion/deletion of computer and peripherals during the AMC period will be calculated on pro-rata basis.
53. Penalty, if any, imposed during the period shall be deducted from the running quarterly payments.
54. Enhancement or decrease of taxes, duties or prices of components, etc., will not affect the AMC rates during the entire period of AMC. No difference shall be paid or claimed as a result of the above.
55. **Extension Clause.** Based on the performance of the vendor, the contract may be extended for another 01 year at the discretion of the Principal Sainik School, Kapurthala on the existing terms and conditions.

(To be given on Company Letter Head / e Stamp paper)

To

The Principal
Sainik School Kapurthala
Punjab-144601

Subject: NON-BLACKLISTING CERTIFICATE

Dear Sir,

This is to certify that M/s _____ has not been blacklisted and no criminal case is pending in any Government Organization. Non-Government or Public Sector organization in India before submission of this bid document.

Yours faithfully,

Date:

(Signature of the bidder, with official seal)

TENDER ACCEPTANCE LETTER (To be given on Company Letter Head / e Stamp paper)

Date :

To,
ThePrincipal
Sainik School Kapurthala
Punjab- 144601.

Subject: **Acceptance of Terms and Conditions of Tender.**

Tender Reference No.:

Name of Tender/Work:

Dear Sir,

1. I/We have downloaded/obtain the tender documents(s) from the above mentioned Tender/Work from the website(s) namely: _____

_____ as per your advertisement, given in the above mentioned website(s).

2. I/We hereby certify that I/We had read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s), etc.) which form part of the contract agreement and I/We shall abide hereby by the terms/conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your organization too have also been taken into consideration, while submitting the acceptance letter.

4. I/ We hereby unconditionally accept the tender conditions of above mentioned tender document(s) in its totality/entirety.

5. In case any provision of this tender are found violated, then your organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the bidder, with official seal)

BID SECURITY DECLARATION FORM (To be given on Company Letter Head / affidavit)

Date_____

Tender No

To (insert complete name and address of the purchase)

I/We, the undersigned, declare that

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period for one year from the date of notification if I am/We are in a breach of any obligation under the bid conditions , because I/We

- (a) have withdrawn/modified/amended , impairs or derogates from the tender, my /our bid during the period of bid validity specified in the form of Bidor
- (b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract , if required or (ii) fail or re-use to furnish the Performance Security, in accordance with the instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: (Insert signature of person whose name capacity are shown)

In the capacity of (Insert legal capacity of person signing the Bid Securing Declaration)

Name: (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for a n on half of insert complete name of Bidder)

Dated on_____daysof_____(insert date of signing)

Corporate Seal (Where appropriate)

(Note : In case of joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid.)

Certified that I hereby accepts all terms and Conditions of this RFP

(to be submitted in separate as a commercial bid)
(otherwise bid will be rejected)

SAINIK SCHOOL, KAPURTHALA TENDER FORM – ANNUAL MAINTENANCE CONTRACT (AMC) FOR
COMPUTER HARDWARE AND PERIPHERALS INCLUDING NETWORKING AND CCTV CAMERAs

Name of the Tender (Firm Name) : (Photo Copy of following documents are to be attached) Adhar Card No: GSTNo: PAN CARDNo:	:
Complete postal address with PIN Code And Telephone No. and Email	
Bank Details: Name of Beneficiary: Saving Bank Account Number: IFSC Code of Bank	Bank Name and address of Beneficiary:
Earnest Money details	:Bank Draft No. dated for Rs. payable in favour of "Principal, Sainik School, Kapurthala" payable at "Kapurthala" drawn on (Bank)
Cost of Tender Form :	Bank Draft No/Receipt No: dated for Rs 500/- payable in favour of "Principal, Sainik School, Kapurthala"
Certified that :- 1. I have read the RFP, (Signed each Page) and understood in my language. 2. I have to provide the sample of each item during the opening of the tender.	
Name (in Block Letters): Date :	Signature of Tenderer with Office Seal, If any

SPECIFICATION OF ANNUAL MAINTENANCE CONTRACT (AMC) FOR COMPUTER HARDWARE AND PERIPHERALS INCLUDING NETWORKING AND CCTV CAMERAs AS PER ANNEXURE I TO APPX D ATT

PRICE BID FOR RATE CONTRACT FOR ANNUAL MAINTENANCE CONTRACT (AMC) FOR
COMPUTER HARDWARE AND PERIPHERALS INCLUDING NETWORKING AND CCTV
CAMERAS

<u>Sl.N o</u>	<u>Details</u>	<u>QTY (Tentative)</u>	<u>Annual Rates for AMC (inclusive of all taxes)</u>
1	Computers and peripherals of the school (including monitors, cables, HDD, RAM, Motherboard, CPU, Fan, SMPS, LAN Cards, Key Boards, Mouse and speakers)	100	
2	Laser Printers (Mono), 1020, 1007 & M1005	12	
3	Inkjet Printers	06	
4	Network Switch 24 Port	03	
5	Maintenance of LAN of entire School	50 Nodes	
6	Software Installation Windows XP/VISTA/7/8/10	As per requirement	
7	Software Installation MS office 2007/2010/2013/2016	As per requirement	
12	Fax Machine	01	
13	Online UPS	03	
14	Projector Screen	03	
15	LED TV	05	
16	Projector	05	
17	Biometric Machines	04	
DETAILS of CCTV CAMERAS			
18	CCTV in School Building including Class Rooms & Science block.	60	
19	Cadets Complex :-		
	(a) Indoor CCTV Cameras	22	
	(b) PTZ Camera	02	
20	Cadets Mess	10	
21	Swimming Pool	02	
22.	Main Gate	04	
Total No of CCTV Cameras		100	
24.	Tonner Refill all types	Rate per pcs	
25.	Tonner Drum all types	Rate per pcs	
26.	Coloured Printer Ink Canon G4770, EPSON L380	Rate per pcs	
27.	Photocopier Tonner Sharp BP20M31	Rate per pcs	
Total			

(Signature of the Tenderer)

Note :The L-1 vendors in Commercial Bid stage will be finalized on the basis of Total of the Rates quoted by each bidder (Total Evaluation wise).