SAINIK SCHOOL KAPURTHALA, PUNJAB – 144 601

CBSE AFFILIATION NO 1680001

Phone No – 01822-230184

RECRUITMENT NOTICE

1. Principal Sainik School Kapurthala invites applications for the following Contractual posts for one year from female candidates only: -

|  |  |  |
| --- | --- | --- |
| Particulars | 01 x PEM / PTI cum Matron  (Contractual)  for 01 year | 01 x Driver  (Regular) |
| Reservation | 01 x OBC  (For Female Only) | 01 x OBC |
| Last date for submission of appl form | 16 May 2022 | |
| Pay | Rs 58,819/- per month (Consolidated) | Pay 19900-63200 Level 2 Starting cell 19900 per month |
| Essential Qualification | Essential Qualification. Bachelor of Physical Education (B.P.Ed – four Years Degree Course)  OR Three Years Graduation + One Year B.P.Ed Diploma OR  B Sc Physical Education, Health Education and Sports + one year B.P.Ed Diploma.  Desirable Qualifications.  (i) Experience of working in a residential public school in same post and knowledge of computers.  (ii) Participated in International / National / State Sports Competitions  (iii) English Communication Skills. | 1. Essential Qualification.  (i) Matriculation  (ii) Driving Licence (Heavy).  2. Desirable Qualifications. Ability to converse in English will be considered an additional qualification. |

2. PEM / PTI will have to perform additional duties of Matron for girls hostel too.

3. Age. Should be between 21 to 35 for the post of PEM / PTI cum Matron and 18 and 50 years of age for Driver. The cut off date is 01 Jan 2022. The relaxation for SC/ST/OBC candidates and Ex-servicemen is applicable as per the Central Govt Rules.

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3. Allowances and Perquisites. Rent Free Accommodation, if available in the campus will be provided.

4. Other Conditions.

1. Candidates appointed at Sainik School Kapurthala will be employees of Sainik Schools Society and Sainik Schools Society Rules and Regulations in vogue and as amended from time to time will be applicable for all the posts. All the posts are transferable with All India Liability.
2. Applications with attested copies of testimonials and non refundable demand draft for an amount of Rs 500/- for Gen/OBC candidates or Rs 250/- for SC/ST Candidates drawn in favour of “Principal Sainik School Kapurthala” should reach the school at the address: Principal, Sainik School, Kapurthala, Punjab - 144 601 latest by 16 May 2022. In case of difficulty in sending application by post, you can send the application through email to [sskapurthala@gmail.com](mailto:sskapurthala@gmail.com) along with scanned copies of testimonials (in .pdf format). Fee can be remitted through online also to school account number ie 55027633707, State Bank of India, Sainik School Branch Kapurthala, IFSC Code No SBIN0050253. It is mandatory for Candidates remitting fee online to forward copy of proof of online transfer along with the UTR code generated to school with candidate’s name and father’s name. In case of non receipt of fees / proof of online payment, requisite certificates for educational documents, the application will be summarily rejected.
3. Candidates are to clearly mention the name of the post applied for as per the advertisement. If any field/information, asked in the application, is left blank/ provided false/wrong information, the application will be rejected summarily without giving any justification. Application received after due date will not be considered. The school will not be held responsible for any type of delay including postal or otherwise, to or from, during any stage of selection process.
4. Candidates are to mention their own valid email id, mobile number, alternate mobile number clearly and correctly in their application form. All correspondence with candidates by the school will be made through email only. No postal communication will be made by the school.
5. Shortlisted candidates meeting all eligibility criteria will only be called for written test. Name of short listed candidates and date of written test will be posted on school website. Information of the same will be communicated to shortlisted candidates through email also. The list of candidates for skill / practical test will be declared subsequently based on the performance of candidates during written test.
6. The candidates are to bring and produce their original educational and professional qualification certificates for document verification during selection process itself. The candidature of candidates not producing their original educational and professional qualification certificates for verification during the selection process itself will be rejected without giving any justification.
7. No TA/DA will be admissible for attending the selection tests. The candidates will have to make own arrangements for boarding and lodging keeping all COVID19 related precautions in view.

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1. Eligible and interested candidates may apply in the prescribed application format which may be downloaded from School Website [www.sskapurthala.com](http://www.sskapurthala.com).

5. The school administration reserves the right to cancel all or any of the vacancies due to non availability of suitable candidates or administrative / policy reasons. Indian national only can apply. The school will not be responsible for any delay including postal or otherwise.

Dated: 25 Apr 2022 Principal

APPLICATION FOR THE POST OF \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_

Category\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (UR/SC/ST/OBC)

1. Applicant’s name …………………………………..

Paste a recent passport size photograph

1. Father’s/Husband’s Name ……………………………..
2. Nationality……………… Aadhar No ……………………..
3. Address for correspondence ………………………………..

……………………………………………………………

………………………State………………PIN………….

1. Contact Number / Mobile: 1 …………………2……………..
2. Email id ……………………………………………………
3. Date of Birth ………………………………………………
4. Age as on \_\_\_\_\_\_\_\_: Years……… Months ………. Days…………..
5. Educational Qualifications:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Exam Passed | Specify | Year of passing | Marks obtained  (percentage) | School Board/University |
| Class X | -- |  |  |  |
| Class XII | -- |  |  |  |
| Graduation |  |  |  |  |
| Post Graduation |  |  |  |  |
| Others |  |  |  |  |
| Technical qualification |  |  |  |  |

9. Experience / Previous occupation:

|  |  |  |
| --- | --- | --- |
| Name of the Institution / Organization | Post held | Total service |
|  |  |  |
|  |  |  |

10. Fee remittance: By DD No …………. Date…………. Amount……........

If online: UTR No ……………………. Date ………Bank ………………. Amount ………..

DECLARATION

I hereby solemnly declare that the above information is correct to the best of my knowledge and nothing has been concealed and distorted. If at any time, I am found to have concealed/distorted any material information; my appointment shall be liable to be summarily terminated.

Date Signature of the applicant