SAINIK SCHOOL KAPURTHALA, PUNJAB – 144 601

CBSE AFFILIATION NO 1680001

Phone No – 7880085091 Extension 1

RECRUITMENT NOTICE

1. Principal Sainik School Kapurthala invites applications for the following posts: -

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| Post | 01 x PEM / PTI cum Matron (Contractual) for 01 year | 01 x Band Master  (Contractual)  for 01 year | 01 x LDC  (Contractual)  for 01 year |
| Reservation | No reservation being single post. The post is reserved for female candidates | No reservation being single post. | No reservation being single post. |
| Last date for submission of appl form | 05 Nov 2025 | 05 Nov 2025 | 05 Nov 2025 |
| Pay | Rs 40,000/- per month (Consolidated) | Rs 40,000/- per month (Consolidated) | Rs 30,845/- per month (Consolidated) |
| Essential Qualification | Essential Qualification Bachelor of Physical Education (B.P.Ed – four Years Degree Course)  OR Three Years Graduation + One Year B.P.Ed Diploma OR  B Sc Physical Education, Health Education and Sports + one year B.P.Ed Diploma.  Desirable.  (i) Experience of working in a residential public school in same post and knowledge of computers.  (ii) Participated in International / National / State Sports Competitions  (iii) English Communication Skills. | Essential Qualification  Potential Band Master / Band Major / Drum Major Course at the AEC Training College and Centre, Pachmarhi or equivalent Naval / Air Force courses.  Desirable.  Candidates having higher qualifications, teaching experience in English medium public school, proficiency in English, attainments in co and extracurricular activities will be given preference. The candidate should be physically fit. | Essential Qualification.  (i) Matriculation  (ii) Typing Speed of at least 40 words per minute  (iii) Knowledge of short hand and ability to correspond in English will be considered an additional qualification.  Desirable.  (i) Ability to converse fluently in English.  (ii) Should be well trained in Computers.  (iii) Candidate with higher qualification will be preferred.  (iv) Adequate knowledge about Accounts, GeM & GFR |

2. PEM / PTI will have to perform additional duties of Matron for girls hostel too.

3. Age. Should be between 21 to 35 for the post of PEM / PTI cum Matron. For Band Master and LDC – 18 to 50 years. The cut off date is 01 Jan 2026. The relaxation for SC/ST/OBC candidates and Ex-servicemen is applicable as per the Central Govt Rules, maximum age permissible is 50.

3. Allowances and Perquisites. Rent Free Accommodation, if available in the campus will be provided.

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4. Other Conditions.

1. Candidates appointed at Sainik School Kapurthala will be employees of Sainik Schools Society and Sainik Schools Society Rules and Regulations in vogue and as amended from time to time will be applicable for all the posts.
2. Applications with attested copies of testimonials and non refundable demand draft for an amount of Rs 500/- for Gen/OBC candidates or Rs 250/- for SC/ST Candidates drawn in favour of “Sainik School Fund Account” should reach the school at the address: Principal, Sainik School, Kapurthala, Punjab - 144 601 latest by 05 Nov 2025. No application through email will be considered for recruitment, however, fee can be remitted through online also to school account number ie 55027633707, State Bank of India, Sainik School Branch Kapurthala, IFSC Code No SBIN0050253. It is mandatory for Candidates remitting fee online to forward copy of proof of online transfer along with the UTR code generated to school with candidate’s name and father’s name. In case of non receipt of fees / proof of online payment, requisite certificates for educational documents, the application will be summarily rejected.
3. Candidates are to clearly mention the name of the post applied for as per the advertisement. If any field/information, asked in the application, is left blank/ provided false/wrong information, the application will be rejected summarily without giving any justification. Application received after due date will not be considered. The school will not be held responsible for any type of delay including postal or otherwise, to or from, during any stage of selection process.
4. Candidates are to mention their own valid email id, mobile number, alternate mobile number clearly and correctly in their application form. All correspondence with candidates by the school will be made through email only. No postal communication will be made by the school.
5. Shortlisted candidates meeting all eligibility criteria will only be called for written test. Name of short listed candidates and date of written test will be posted on school website. Information of the same will be communicated to shortlisted candidates through email also. The list of candidates for skill / practical test will be declared subsequently based on the performance of candidates during written test.
6. The candidates are to bring and produce their original educational and professional qualification certificates for document verification during selection process itself. The candidature of candidates not producing their original educational and professional qualification certificates for verification during the selection process itself will be rejected without giving any justification.
7. No TA/DA will be admissible for attending the selection tests. The candidates will have to make own arrangements for boarding and lodging.
8. Eligible and interested candidates may apply in the prescribed application format which may be downloaded from School Website [www.sskapurthala.com](http://www.sskapurthala.com).

5. The school administration reserves the right to cancel all or any of the vacancies due to non availability of suitable candidates or administrative / policy reasons. Indian national only can apply. The school will not be responsible for any delay including postal or otherwise.

Dated: 10 Oct 2025 Principal